

Instructions for authors and publication standards in CorSalud: 2016 Update

Instrucciones a los autores y normas de publicación en CorSalud: actualización de 2016

CorSalud 

Cuban Journal of Cardiovascular Diseases. Cardiocentro Ernesto Che Guevara. Santa Clara, Villa Clara, Cuba.

Este artículo también está disponible en español

Key words: Publication standards, Manuscripts, Electronic journals, Journal article
Palabras Clave: Normas de publicación, Manuscritos, Revistas electrónicas, Artículo de revista

INTRODUCTION

CorSalud is a scientific journal devoted to cardiovascular diseases. It is the official publication of **Cardiocentro Ernesto Che Guevara**, hospital for tertiary care of these diseases in the central region of Cuba, and it is subordinated to the Cuban Society of Cardiology.

The greatest interest of this publication lies in the scientific and methodological rigor of its articles, to ensure that the information provided is useful in the clinical practice. The frequency is quarterly and full-text articles in Spanish and English on all aspects related to health and cardiovascular diseases are published, as well as achievements and scientific-technological advances in this field. It includes original and brief articles on basic or clinical research, special and review articles, clinical cases, editorial comments, images in cardiology, scientific letters,

and letters to the editor.

CorSalud only accepts manuscripts that have not been previously published, or which are being evaluated for publication in another journal, this implies a great responsibility on the part of the authors. The full text in digital format is published at <http://www.corsalud.sld.cu>.


All contributions will be evaluated by expert reviewers designated by the Editors.

The selection of the material proposed for publication is based on the degree of interest for the majority of professionals, scientific solidity, originality, relevance and timeliness of information, seriousness in the treatment of the topic, its drafting, and compliance with the standards of medical ethics.

GENERAL INSTRUCTIONS

All manuscripts have necessarily to conform to publication standards (**Table**), otherwise they may be rejected without being subjected to review by the experts.

Although a maximum number of words for each type of article is established, we will be flexible with

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the extension of the manuscripts in dependence of their quality and scientific impact.

The format should be:

- Page type: Letter (8 ½ x 11 inches or 21.59 x 27.94 centimeters) or A4 (21.0 x 29.7 cm).
- Margins: All of 2.5 centimeters (≈ 1 inch).
- Font: Arial 12.
- Line spacing: Double space.
- Pagination: Pages must be listed consecutively, in the lower right part, without the number on the front page.
- Each section of the manuscript should be properly headed, but page breaks or separate pages should not be used except for caption figures and tables (See corresponding sections).

Our instructions are based on the recommendations contained in the uniform requirements for manuscripts submitted to biomedical journals by the International Committee of Medical Journal Editors (Vancouver Style). To access, [click here](#).

Front page

- Title in Spanish and English (up to 160 characters including spaces).
- Short title, maximum of 80 characters (including spaces).
- Name, initial of the middle name, if applicable, and last name (s) of the authors.
- Academic degrees, scientific or both of each.
- Department or service, and institutional affiliation of the authors (name and municipality or province).
- Type of manuscript.
- Number of words.
- Statement of conflicts of interest.
- Complete postal address and email of the author responsible for the correspondence and, if possible, telephone and fax.

Main document

It is all the text of the manuscript that does not include the first page, figures or supplemental material. This main document must not contain any identifying data of the authors. To facilitate the work of the Editorial Committee, it will include the title (in one language) before the abstract.

Abstract

For original and brief articles, the abstract must be

structured, with a maximum of 255 words and headings: a) Introduction, b) Objectives c) Method, d) Results and e) Conclusions.

Editorial articles, images in cardiology, and letters to the editor do not require abstract.

In the rest of the manuscript the abstract, unstructured, must have up to 150 words.

In no case bibliographical citations must appear, and only two abbreviations, in addition to the units of measurement, are accepted (See corresponding section).

Key words

Up to three to six key words or phrases are included, preferably derived from the Medical Subject Headings (MeSH) of the National Library of Medicine. Available at:

www.nlm.nih.gov/mesh/meshhome.html

Abbreviations

Avoid improper use of abbreviations. The ones you use should be of wide use and when they appear for the first time in the text, they will be preceded by the complete term.

Up to six are accepted throughout the document, a larger number must be fully justified.

Two abbreviations can be included in the abstract, only if they appear three or more times in that section.

An "Abbreviations" section should be included before the Introduction, arranged in alphabetical order.

Bibliography

Bibliographical references must follow the recommendations for the preparation, editing and publication of academic articles in medical journals, from the International Committee of Medical Journal Editors (ICMJE) of the National Library of Medicine, available at:

www.nlm.nih.gov/bsd/uniform_requirements.html

They are cited consecutively, in Arabic numerals, in superscript and bold format, according to their order of appearance in the text.

Only published bibliographies will be included, neither personal communications, articles approved for publication (in press) –except when they have some identifier (DOI) or they can be reviewed on line– nor other unpublished documents; they will only be mentioned in the text, in parentheses, if it was essential.

Most of the bibliography should be recent.

The abstracts of articles from medical journals of less than two years old are cited, identifying them with: [Abstract], placed after the pages and followed by end point.

The bibliography will be referred as normal text, without using codes from the bibliographic management programs.

For the reference to medical journals, the same abbreviations that appear in the Index Medicus are used: List of Journals Indexed, available at: <https://www.nlm.nih.gov/pubs/libprog.html>

Medical Journal

Authors. Article title. Journal. Year;Volume:Pages.

Up to six authors, all are included; if more than six, the first six will be included and the Latin expression "et al." will be added. Example:

- Moreno-Martínez FL, Aladro-Miranda IF, Ibarra-Hernández RS, Vega-Fleites LF, Nodarse-Valdivia JR, Lara-Pérez NR, *et al.* Circumflex angioplasty in a patient with type IV dual left anterior descending coronary artery. Proposal for updating the classification of Spindola-Franco. Arch Cardiol Mex. 2012; 82:297-302.

Book chapter

Authors of the chapter. Title of the chapter. In: Editors. Title of the book. Edition. City: Publishing House, Year; Pages. Example:

- Valencia Serrano FM, Moreno Martínez FL. Guía de presión en lesiones intermedias del tronco co-

ronario izquierdo y lesiones coronarias en tándem. En: Gómez Menchero AE, Sánchez González C, eds. Manual de técnicas de diagnóstico intracoronario. Madrid: Ergon; 2014. p. 89-97.

Book

Cite specific pages, if applicable. Example:

- Calvo DM, Cires M, Cruz MA, Delgado I, Freijoso E, Pérez J, *et al.* Formulario nacional de medicamentos. Ciudad de La Habana: Editorial Ciencias Médicas, 2003; p. 293-6, 302, 325.

Digital material

Journal article in digital format. Example:

- Juffé Stein A. Surgical treatment of aortic dissection. CorSalud [Internet]. 2014;6 [Accessed Oct 21, 2016]:129-39. Available at:

<http://www.corsalud.sld.cu/sumario/2014/v6n2a14/ane-ao.html>

Article on the Internet with authors. Example:

- Schena RA, Forcada P, Gozza J, Schena RG. La respuesta presora al stress físico en adolescentes y jóvenes puede ser un marcador primario de hipertensión arterial. Foro de Cardiología del ejercicio. [Internet]. [Accessed Oct 21, 2016]. Available at: <http://www.fac.org.ar/fec/foros/exercise/docs/schena01.htm>

Article on the Internet without authors. Example:

- The Framingham Heart Study: The Town That Changed America's Heart. [Internet]. [Accessed Oct 21, 2016]. Available at:

<http://www.framingham.com/heart/backgrnd.htm>

Table. Summary of the general standards to be met by the manuscripts sent to CorSalud.

Type of article	Characteristics of the articles					
	Title (characters)	Authors	Abstract	Extension (words)*	References	Tables + Figures
Original Articles	160	Necessary	Structured (250 words)	6000	Optimal	8
Brief Articles		10		4000	Up to 40	4
Review Articles		3	Unstructured (150 words)	Optimal		
Case Reports		10		3000	Up to 20	4
Scientific Letters		6	No	1700	Up to 15	3
Letters to the Editor		4		1300	Up to 12	2
Images in Cardiology	100	4		350	No	3
Editorials	They are requested by the Editorial Committee					
Special Articles						

* It does not include front page, abstract, tables, caption figures and supplementary material.

Tables

Elaborated in Web Table 1 or grid 1 format, with all edges, they will be classified with Arabic numerals, according to their order of appearance in the text. Each table will be written double-spaced on a separate sheet, after the bibliography or caption figures. Those that contain few data can be discussed in the text instead of appearing as tables.

They include a title in its upper part and in the lower it describes the abbreviations used in alphabetical order and the symbols. The content is self-explanatory and the data it includes must not be reiterated in the figures.

Tables are not accepted in image format.

Figures

Figures corresponding to graphics, drawings and photos will be delivered in digital format (JPEG, PNG, BMP or TIFF), with sufficient resolution to guarantee the quality of their printing (not less than 300 dpi), and they are not included in the main document, but in separate files or as complementary files through the online manuscript submission system.

They will be ordered with Arabic numerals according to their order of appearance in the text.

The graphic elements, symbols, letters, etc., must be of sufficient size to be clearly identifiable when they are reduced (manual labels will not be accepted, except for excellent works). The special details are indicated with arrows, asterisks and arrow heads, using the maximum contrast with respect to the figure.

The caption figures are included on a separate sheet after the bibliography and the abbreviations used are identified in alphabetical order. In the figures should not appear data that allow to know the identity of the patient. Photographs of people must be taken in such a way that they are not identifiable or, if not, they must be accompanied by the consent of their use by the photographed person.

Supplementary material

Authors can enrich their manuscript with additional images, tables, multimedia files, or other materials that do not conform to the format of the type of article that is presented, but which favors its comprehension.

The additional material will be published only on line.

The images and tables must comply with the es-

tablished requirements that are shown in the corresponding sections; and audios or videos:

- a) Must be referred, logically, to key aspects of the article or research.
- b) Anonymous (do not include any identifying information).
- c) Of little size: <5 Mb.
- d) Duration: <2 minutes. If they are longer they should be split into two or more short sequences.
- e) In formats normally reproducible by computers, tablets and mobiles (Audio Video Interleave [.avi] Moving Picture Experts Group [.mpeg, .mpg] and MPEG Audio Layer III [.mp3], preferably).
- f) A brief description of each stream audio or video will be included after the caption figures.
- g) They will only be included in the publication by decision of the Editor.

Costs and publication system

In CorSalud, to send manuscripts and their publication in an open access system is free of cost for the authors.

1. ORIGINAL ARTICLES

They have a maximum of 6000 words, not including front page, abstract, tables, caption figures and supplementary material.

Order of presentation: 1) Front Page, 2) Abstract and keywords, 3) Abbreviations, 4) Introduction, 5) Method, 6) Results, 7) Discussion, 8) Conclusions, 9) References, 10) Caption figures and 11) Tables.

Acknowledgments, if any, appear after the conclusions.

Introduction: The background of the problem is briefly discussed. At the end of the introduction the objectives are included in paragraph form.

Method: It must be explicit enough to clarify the type of study, sample selection, variables used and statistical processing.

Results: The obtained results are mentioned.

Discussion: The results are discussed and compared with other similar studies.

Conclusions: They expose briefly the findings of the research and they are written in paragraph form.

The sum of tables and figures must not exceed 8.

2. BRIEF ARTICLES

They are very similar to the original articles, but its

maximum length is 4000 words (See **table**).

3. REVIEW ARTICLES

They are articles where the authors (maximum three) analyze a topic exhaustively, from their first appearances in the world bibliography, to the current state of art of the subject, and they should make contributions of their own experience and knowledge which provide a better understanding of the subject of the problem addressed. It is not only a passive and more or less detailed revision of the bibliography literature, but an active review that nurtures with something else that everyone could obtain by reading what was previously published. Hence, they can include tables and explanatory illustrations (See **table**).

They generally conform to the standards mentioned above, but their extension, as well as the number of tables, figures and bibliographical citations will depend on the needs of the article and the authors' sense and scientific level, which will be highly valued by CorSalud.

Figures or tables in this section, that are not unpublished, must have the corresponding reproduction permission and clearly state the original source.

4. IMAGES IN CARDIOLOGY

The title up to 100 characters, including spaces. The authors (maximum four), center of origin and address, are specified according to the rules already described. A maximum of three images or high quality records are attached, following the rules as defined in the "**Figures**" section of the general instructions.

The explanatory text should not exceed 350 words; it contains the most relevant information, without bibliographical citations or caption figures. All the symbols contained in the images are adequately explained in the text.

5. CASE REPORTS

Interesting case reports are presented, with a maximum of 3000 words.

The title, authors (maximum ten), center of origin and address are specified in accordance to the gen-

eral instructions (See **table**).

They contain: 1) Front Page, 2) Unstructured abstract and keywords, 3) Introduction, 4) Case report, 5) Comments, 6) References, and 7) Caption figures. The figures must meet the requirements specified in the general instructions; like the tables, if applicable.

6. SCIENTIFIC LETTERS

Manuscripts that include aspects of basic or clinical research will be considered. Its maximum length is 1700 words.

The title, authors (maximum six) center of origin and direction, as well as other characteristics of this type of article are specified in accordance with the general instructions (See **table**).

7. LETTERS TO THE EDITOR

They must have a maximum of 1300 words.

The title, authors (maximum four) center of origin and address are specified in accordance with the general instructions (See **table**).

They include any type of communication regarding the subjects accepted by CorSalud. Those that refer to articles already published in the journal should be sent with a maximum period of six weeks after the last issue. They must be written in an appropriate language and respecting the ethical guidelines of the profession, although this does not prevent ethical criticism of a particular topic.

8. EDITORIALS AND SPECIAL ARTICLES

They are requested by the Editorial Committee of CorSalud.

If you consider that you can send a manuscript to these sections, before doing it, you should get in **contact** with the Editorial Committee.

ETHICS

The signatory authors of articles accept the responsibility defined by the International Committee of Medical Journal Editors (www.icmje.org).

The works that are sent to CorSalud must have been prepared in accordance with the international

recommendations on clinical research ([Declaration of Helsinki of the World Medical Association](#), recently revised), and with laboratory animals (American Society of Physiology).

The opinions expressed by the authors are of their exclusive responsibility and do not necessarily reflect the criteria, nor the policy of the Editorial Committee.

The authors are responsible for recognizing and disclosing any financial or other conflict of interest in connection with the work.

The mention to commercial names, manufacturers or distributors of equipment or supplies does not mean that CorSalud approves, recommends or uses them.

SUBMITTING THE MANUSCRIPT

CorSalud has an on line management system for manuscripts, for which it is necessary to be registered as "Author". To register, click [here](#); and if you want to send a manuscript, [here](#). They can also refer to the Chief Editor by email (revista.corsalud@gmail.com).

To ensure that the peer review is blind, manuscripts must be sent necessarily in two or more separate files: 1) front page, 2) main document (text), and 3) figures (if applicable).

Supplementary material can also be sent (See **corresponding section**).

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PROCESSING OF ARTICLES

The author responsible for the correspondence will receive the notification of receipt of the manuscript, with his/her identification number which he/she must use from that moment on.

Within two weeks, the Editorial Committee will carry out the first review to determine if the manuscript conforms to the Publication Standards. Subsequently, it is given to the experts who will have three weeks to determine if the manuscript is accepted, rejected or needs modifications to be, therefore, reevaluated. Observations and suggestions from the Editorial Committee or experts will be sent to the responsible author who should respond as soon as possible.

Once the editorial decision is made, CorSalud will inform the authors.